**SWTTC Welfare Officer’s report 2014-15 season**

**for the AGM September 2015**

We take the welfare of our members seriously and as such, work with our governing body, Table Tennis England, to ensure that we operate in a safe and responsible manner.

As such the following measures have been undertaken:

* all our coaches are DBS checked and have coaching licences
* all our coaches have attended Safeguarding Children and Vulnerable Adults’ courses within the last 3 years.
* all our coaches have undertaken First Aid training within the last 3 years.
* registers of attendees are kept up to date.
* emergency contact details are requested at the start of sessions.
* risk assessments are carried out on the venue.
* coaches, volunteers and players are made aware of the club’s codes of practice.

Children are supervised by at least 2 adults at all sessions and requested not to leave the venue during sessions and until collected by their parent/carer.

Parents of young players taking part in the League are asked to sign an agreement (or make other arrangements) for transport to match venues by SWTTC adult members.

If anyone has any concerns or would like further information, do please contact us.

Charlotte Smith

Welfare Officer

14.10.14