



STIRLINGSHIRE AND MIDLAND COUNTIES TABLE TENNIS ASSOCIATION

CONSTITUTION

1. Name

The name of the Association shall be the **Stirlingshire and Midland Counties Table Tennis Association**, hereinafter referred to as the 'Association'.

2. Object

The Association is established to pursue the following objectives:

- a) To act as the controlling and governing body of the sport of Table Tennis (hereinafter referred to as the 'sport') in the Stirlingshire and adjoining Counties area (comprising the Falkirk, Stirling & Clackmannanshire council areas) subject to any overriding decision of the board of **Table Tennis Scotland**.
- b) To promote and organise competition and training opportunities for affiliated clubs and individual members.
- c) To select teams to represent the association
- d) Promoting and maintaining the highest standards of technical competence and safety in the sport.
- e) Upholding the rules of the sport.
- f) Providing equal opportunities for successful participation by all sections of the community.
- g) Encouraging greater participation from volunteers who contribute to the development and delivery of the association objectives.
- h) To be represented at all General Meetings of **Table Tennis Scotland**.

3. Affiliation

The Association shall be affiliated to **Table Tennis Scotland**.

4. Membership

All Association members are subject to the Constitution of the Association and the regulations of both the Association and Table Tennis Scotland.

- a) Membership is open to all and no application for membership will be refused on other than reasonable grounds.
- b) There will be no discrimination on grounds of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex; sexual orientation, political or other opinion.
- c) The Association will have the following categories of membership:
 - *Senior League Playing Members* – Those who participate in the Stirlingshire and Midland Counties Table Tennis League
 - *Junior/Full Time Student League Playing Members* - Those who participate in the Stirlingshire and Midland Counties Table Tennis League
 - *Recreational Members* – Non-league players who participate in sessions at **Table Tennis Scotland** affiliated clubs situated within the Association area
 - *Coaches* – Coaches and other volunteers who assist with the running of Association and affiliated club activities
- d) All League Playing and Coach Members shall be affiliated to **Table Tennis Scotland**.
- e) The annual subscriptions and fees for League Playing members shall be determined at the Annual General Meeting. All league subscriptions should be remitted to the Match Secretary not later than 15th November each year.
- f) All members will receive a copy or be given an electronic version/website link to the Association's Child Protection Policy and Constitution

5. **Suspension, Refusal or Termination of Membership**

- a) The management committee shall be entitled to:
 - 1) Refuse any application for membership on the grounds that such membership would be prejudicial to the objectives of the Association as set out in Section 2 of this constitution.
 - 2) For good and sufficient reason, refuse renewal of any existing membership or terminate or suspend any membership provided that the member concerned shall have the right to be heard by the full management committee before a final decision is made.
- b) Members may apply for reinstatement or appeal a membership rejection at the next general meeting.
- c) Any member under suspension shall be barred from taking part in any match or event under the control of the Association.
- d) The management committee shall inform the member in writing of any decision to terminate their membership.
- e) Notification of the termination of a membership will be forwarded to **Table Tennis Scotland**.

6. General Meetings

a) Annual General Meeting (AGM)

The AGM shall be held each year at such time and place as determined by the management committee, at approximately twelve-monthly intervals, but no more than fourteen months after the date of the previous AGM.

Notice for an AGM shall be a minimum of 21 days.

b) Extraordinary General Meeting (EGM)

An EGM may be called upon the written demand of:

- i) 33% of the membership.
- ii) The Chairperson.
- iii) 2/3 majority of the management committee.

Notice for an EGM shall be of a minimum of five days notice, and stating the business to be discussed.

7. Rules for General Meetings

- a) The Chairperson, or in their absence a member selected by the meeting, will take the Chair.
- b) Any Senior League Playing, Junior/Full Time Student League Playing, Coach or Recreational Members of the Association may attend the General Meeting. All membership categories shall be entitled to one vote per individual.
- c) Any individual member who has not paid the full affiliation fee or subscription shall not be entitled to be represented, present, or to vote at any General Meeting of the Association.
- d) All votes shall be determined by a simple majority. In the event of a tied vote, the Chair may exercise a casting vote.
- e) The Secretary shall keep the minutes of the meetings and record all proceedings and resolutions.
- f) The minutes of the Annual General Meeting shall be read at the first management committee meeting following the Annual General Meeting and confirmed at the next Annual General Meeting.

8. Election of Officers To The Management Committee

- a) Candidates shall be elected by paper ballot at the AGM, and shall be members of the management committee from the conclusion of that AGM until the conclusion of the following AGM.
- b) All nominations of candidates for election shall: have the consent of the nominee; be in writing; be seconded; be received by the secretary not less than fourteen days before the AGM.

- c) Uncontested posts may be filled by nomination(s) and election at the AGM.
- d) The Secretary shall send all members a list of all nominations not less than seven days prior to the AGM.

9. Members Of The Management Committee

- a) The Management Committee shall consist of a minimum of the following Officer Bearers: **Chair, Secretary, Treasurer, Match Secretary, Local League Coordinator, Child Protection Officer.**
- b) **At least three members of the Management Committee shall be unrelated/non-cohabiting.**
- c) All members of the Management Committee shall be entitled to one vote each at General Meetings, except the Chair, who shall also have a casting vote in the event of a tied vote.
- d) The Management Committee may appoint any sub-committees it may deem necessary to deal with the matters of the Association, until the conclusion of the following AGM. The proceedings of all such committees shall report to the Management Committee by a representative elected by that sub-committee.

10. Rules For The Management Committee

- a) The Chairperson shall chair the meeting, or in their absence one of either the Secretary or Treasurer or a nominee from the Management Committee in the event of all those mentioned previously being absent.
- b) Fourteen days notice of any meeting of the Management Committee shall be given by the Secretary, except in an emergency the Chairperson may call a meeting at four days notice.
- c) The Committee shall meet whenever necessary and, in any case, not less than four times during the financial year of the Association
- d) All members of the Management Committee shall be entitled to vote
- e) All votes shall be determined by a simple majority. In the event of a tied vote, the Chair may exercise a casting vote.
- f) Four unrelated/non-cohabiting members shall form a quorum; this must include a minimum of three of the Office Bearers stated in 9 (a).
- g) Meetings shall be open to all members of the Association.

11. Finance

- a) The income and property of the Association, however derived, shall be applied solely towards the objectives of the Association as set out in Section 2, of this constitution.
- b) No portion of the income and property shall be paid or transferred directly or indirectly by way of dividend, distribution, bonus, honoraria or otherwise howsoever by way of profit to the members.

- c) The Association shall have the power to raise money by means of membership fees as determined by the Management Committee at the Annual General Meeting.
- d) All moneys received by the Association shall be lodged in a Bank in the name of the Association.
- e) The Association financial year shall run from June to May each year. The Treasurer shall be responsible for the preparation of the annual accounts of the Association.
- f) All cheques or payments drawn against the Association shall be authorised by the Treasurer and one other unrelated Office Bearer.
- g) All members of the committee shall be considered jointly responsible for the financial liabilities of the association
- h) An audited account of the Association affairs shall be given to the membership at the Annual General Meeting.
- i) One member of the Committee, other than Office Bearers, shall act as Auditor and shall examine the accounts prior to the Annual General Meeting and report to the Meeting.

12. Amendments to the Constitution

This Constitution may only be amended by a proposal passed by a majority of members present and entitled to vote at an Annual or Extraordinary General Meeting.

Any proposed alterations shall be submitted in writing, signed by two members eligible to vote at a General Meeting, to the Secretary at least 14 days before the meeting at which alterations are to be considered.

13. The Dissolution Of The Association

The Association shall be wound up by the decision of a two-thirds majority of the voting members present at a General Meeting called for the purpose. If it is deemed to dissolve the Association, the assets and property of the Association shall be given to a charitable organisation with similar objectives.

14. Declaration

It is hereby certified that this document represents a true and most up to date version of the Constitution of the **Stirlingshire and Midland Counties Table Tennis Association**.

Signatures

Chair

Date

Treasurer.....

Date