

## **READING & DISTRICT TABLE TENNIS ASSOCIATION**

### **MINUTES OF THE ANNUAL GENERAL MEETING HELD ON WEDNESDAY 6th JUNE 2018 AT THE OUR LADY OF PEACE, FROM 7.30 PM.**

**Present:** Derek Harrison (Chairman), Nigel Maltby (General Secretary), Barry Carter (Treasurer) and other attendees as listed in the attendance book.

The Chairman welcomed members to the 2018 AGM and asked them to signify their presence in the attendance book if they had not already done so.

The Chairman reported since the last AGM seven members had passed away and will be sadly missed; Ian Cockling, Peter Shepherd, Mike Dorrington, Ray Hammond, Jean Lockwood, Bob Neale and Dave Reynolds (Snr). Jean Lockwood and Bob Neale had also served on the RDTTA committee. Our thoughts are with their family and friends.

**1. Adoption of Standing Orders:** Copies of the Standing Orders had been circulated prior to the meeting. Proposed by Peter Bradley and seconded by Emma Barraclough.. The Standing Orders were duly adopted.

**2. Apologies:** Melvyn Lovegrove and Bob Woodmanssee.

**3. Minutes of the 2017 AGM:**  
There were no objections to the minutes.

**4. Matters arising:**  
There were no matters arising.

**5. General Secretary's Report:** The General Secretary read his report of the 2017/18 season to the meeting (copy appended to these minutes as Annex A). During the 2017/18 season your management committee met on a total of five occasions. The Association's thanks are due to the Curzon Club for providing us with a venue for these meetings and to Our Lady of Peace Club for providing the venue for this years AGM. He thanked each member of the RDTTA committee for their dedication, effort and support during the past season.

Derek Harrison thanked Nigel Maltby for his report and hard work during the season.

Proposed by Derek B Wavell and seconded by Chris Reynolds.. The report of the General Secretary was duly accepted.

**6. Treasurer's Report:** Copies of the accounts were circulated to those present. The Treasurer, Barry Carter, gave his report for 2017/18 to the meeting (copies available) and went through the accounts in detail. Minor questions were answered to clarify certain points. As our overall position has remained the same as 2016/17 year, Barry recommended no RDTTA fee increases for the coming 2018/19 season.

Derek Harrison thanked Barry Carter for his report and hard work during the season.

Paul Treadgold proposed that the accounts be accepted, seconded by Jan Polnik and carried unanimously.

## **7. GDPR.**

Derek Harrison asked those present if Nick Lean could present GDPR. All those present were in agreement. Nick Lean went on to explain.

### **1. Explanation of GDPR**

General Data Protection Regulations (GDPR) is a new Law which came into force on 25th May 2018. It changes the way an individual's 'personal' data can be held & processed. GDPR puts the onus on person/organisation that collects the data to comply with the legislation. It mainly targets companies that hold our personal information, but there has been a knock-on effect for local Clubs & Leagues – it affects us all.

The 'Personal' data in question is Postal Address, Email, Telephone, Date of Birth, Gender. GDPR means we must keep this data securely, must record when it is accessed, must delete old data and more besides!

### **2. The Impact of GDPR on RDTTA**

RDTTA have had to study GDPR and the advice from TTE and there's been much discussion on TT365 Forum.

RDTTA have had to review how we hold members' personal data & what we do with it.

It is helpful that we use TT365 software & TTE Membership database – much has been done for us. TT365 have produced new functions for TTE membership records, which are useful for RDTTA and for individual members to use.

Despite some advice that we need to get consent from all our current members to hold and access their personal data, RDTTA take the view that we have a 'legitimate interest' in holding & accessing the details of our members, which are needed for the various tournaments & events we run, including the need to inform our members about these via email. So for current members, we are not asking permission to access their records.

Members will be given the chance to amend which of their data is visible to us, as part of the player registration process. New members will be asked for consent to access their data when they join RDTTA.

So far, RDTTA have had to:

- \* Produce Data Privacy Policy – published to RDTTA website
- \* Authorise TT365 to be RDTTA's Data Processor (via their software)

- \* Authorise TTE to be RDTTA's Data Controller (via the membership database)
- \* Email Club Secretaries – ask them to give permission for their details to be displayed on website
- \* Made TTE Guide available to Club Secretaries
- \* New Team & Player Registrations forms – to request permission to publish some info (web/handbook)

RDTTA still need to:

- \* Email all members – new Data Protection Policy & emails from RDTTA [after AGM]
- \* Appoint Data Protection Officer – some checks & work will be needed each season
- \* Review processing & storage of juniors details
- \* Inform members we access their data, but they can change access (with caveats) [after Registration]
- \* Ask Club Secretaries & Team Captains to set access levels for their data (on their TTE record)
- \* Remove personal data held outside TTE database

### **3. Impact on individual members**

None – unless they want to change the types of emails they receive from RDTTA or info held by TTE.

### **4. Impact on Clubs**

All Clubs will need to go through the same review as RDTTA and decide what they need to do.

- using TT365 software & TTE membership database will make it easier

e.g. May need to password protect or delete all spreadsheets with personal details

Should not email 'personal' details of members (email addresses) between Club members (use BCC)

### **5. Help & Advice for Clubs**

RDTTA will provide its Clubs with a document about how the new Data Protection Rules will affect them, with links included to the relevant pages of the TTE and TT365 websites.

RDTTA can also provide details of how Clubs can get access to use TT365 software & the TTE database to manage its members' details online, for those Clubs that would like to do this.

Questions were then asked from the floor.

A discussion took place in order to understand the impact to clubs and their officers.

Mike Gautrey Sonning Sports TTC asked if there would be a change to this years form A and B. Nick said yes the forms have been redesigned to cater for this change.

Ian Cole, Alistair Richardson and Jan Polnik said OLOP will access the data held on the TTE website using the TT365 Membership Module.

Paul Treadgold (Trophy Secretary) said if the data was being protected on the 365 website he may struggle to carry out his role as Trophy Secretary as he currently uses this data.

Wendy Porter (Reading Closed) said this will also have an impact to the use of the tournament software.

Derek Harrison thanked Nick Lean for his report and hard work during the season.

Proposed by Emma Barraclough and Tony Hayden. The report was duly accepted.

## **8. Special Competition Secretary's Report (Ray Webb):**

### **Team Handicap competition**

This years competition was played to the same format as the previous season, a straight knock-out competition. 29 teams entered, down one on the previous season but still comparing favourably against the five team reduction in the league and still higher than the 21 teams entered in 2015-16 season. Disappointingly only one team from Division 1 entered and this as an amalgamation with a Division 2 team, therefore only one Division 1 player featured in the tournament. Three sides had byes in the first round meaning the competition would consist of five rounds, including the final. The final was effectively a repeat of the previous season between Alistair Richardson's Our Lady of Peace 'B' and Richard Witt's Reading FC 'A'. All players featured in the final competed in league Div 4 teams. OLOP triumphed 5-4 by taking the deciding game in the final set of the match, having never led until that point. Overall, of the 27 matches played 13 ended 5-4. Abhay Gore was the player of the final with a well deserved maximum and this meant that he would be unbeaten throughout the tournament, winning 9 from 9 Lower Divisions Knock-out competition

### **Lower Divisions Knockout Cup**

This year the LDKO was again played on a straight knock-out basis, but to retain five rounds of competition, losing teams from Round One with the 'best' losing record were again re-entered into Round Two. 24 matches would be played in total. The doubles format was retained as was the option for teams to be allowed to be made up from a maximum of six players rather than just three. Even though there was a reduction of two in the number of sides registered in leagues 4 and 5 this season, the

competition matched the previous seasons 18 entries, [12 in 2015-16]. This meant that 18 of the 21 teams eligible would enter In the final Our Lady of Peace 'D' faced Curzon 'C' and ran out worthy winners 6-3. The pairing of Pradeep Desh and Abhay Gore unbeaten on the night. Abhay would thereby obtain the distinction of being unbeaten in both finals. Finally on an Interesting note this meant that there were no unbeaten teams in the competition as OLOP had only progressed Round One as a 'best' losing team, having been beaten by the then current holders Tidmarsh 'D'

On a personal note I would like to thank the OLOP club for once again providing the venue for both finals and also a special thank-you to Binit Bhaskar for ensuring that the LDKO final actually took place.

Derek Harrison thanked Ray Webb for his report and hard work during the season.

Proposed by Paul Treadgold and seconded by Tony Hayden. The Special Competitions report was duly accepted.

### **9. Senior Inter-Town Match Secretary's Report:**

No report, however, it was noted that Reading won this years event.

### **10. The Junior Rep & Competitions Secretary's Report (Wendy Porter):**

The Youth League ran with 12 teams this year and followed similar formats to previous seasons. Spartans won the league and were undefeated. A parent child social evening was run and went down well with both parents and children. A request to run a similar event next year was made.

Wendy thanked Emma Barraclough for her help and dedication this year. In order to try and encourage helpers next year it has been proposed a rota with four parent helpers be formed. Due to some issued with child safeguarding, a letter was issued to all parents for signing outlining both the child and parents responsibilities.

Derek Harrison thanked Wendy Porter for her report and hard work during the season.

Proposed by Chris Reynolds and seconded by Dave Chard. The report of the Junior Rep & Competitions Secretary's Report was duly accepted.

### **11. Proposed Rule and Fee Changes**

11.1 Fees – There are no proposals to change RDTTA fees for 2018/19.

11.2 Proposal from the RDTTA Management Committee

Amend Rule 12.12.4 to: Should any blank spaces occur in the league structure (i.e. teams less than an equal multiple of the agreed number), then these spaces shall be spread over all divisions where possible, but with a maximum of three spaces in any 12 team place division. Alternatively the RDTTA Management committee may authorise that all divisions have 6, 8, 10 or 14 team places with teams playing each other up to 4 times. Any spaces in any revised format shall be spread across all divisions where possible.

Note: Following problems over recent years in filling all team positions in Division 1, ideas for solutions were sought from all players via the newsletter and via an e-mail to current division 1 and 2 players. The RDTTA committee would therefore like the authority to structure the League into a format of its choosing, based on the number of team entries. This might include 6, 8, 10, 12 or 14 team places in each division with teams playing each other up to 4 times.

Proposal accepted, no votes against.

### 11.3 Proposal from the RDTTA Management Committee

Amend Rule 12.8 to: Two points shall be awarded to the team winning most sets, or one point each in the event of a drawn result. Alternatively the RDTTA Management Committee may authorise a system at the start of a season whereby points are awarded for each set won in a team match.

Proposal accepted, no votes against.

### 11.4 Proposed by Ian Cole

Add a new rule 12.2.9 as follows:

#### Conduct

1. No club (or player from the club) shall directly or indirectly induce or attempt to induce a player from another club.
2. No club shall impose any restrictive condition on a registered player that limits free choice on joining another club. The rules of the local league, county league or national league will instead dictate any restrictive conditions.
3. Clubs (and players alike) will actively dissuade discriminatory acts or behaviour, whether directly or indirectly, on the grounds of race, disability, class or social background, religious belief, sexual orientation, ethnic or national origins, gender, marital status, pregnancy, parental status, age, colour or political persuasion.

#### Enforcement

4. Should a Club or registered player registered with the league be found to violate any of the rules of conduct 1 – 3, the Executive Committee will be at liberty to take the following actions:
  - 4.1. Where the Club has full knowledge of the violation and has chosen not to take action, the applicable team will be suspended for the remainder of the season and any league points gained following the violation will be forfeited.
  - 4.1a. The Subject of the violation cannot be registered to play in the Club for the current season or the following season.
  - 4.1b. Any leagues fees applicable to the team or consequential loss associated with the violation will not be reimbursed by the league.

4.2. Where a registered player has violated the rules, they will be subject to a suspension of their league membership for up to 6 months. Any points achieved by the Subject of the violation will be forfeited. Rule 4.1a and 4.1b above also applies.

Proposal for 11 votes, against 11 votes. Motion was lost as a two thirds majority was required.

## 12. Election of the President and Honorary Officers

		<u>Proposed by:</u>	<u>Seconded by:</u>
<b>President</b>	*John Freeman	Nigel Maltby	Tony Hayden
<b>Chairman</b>	Derek Harrison	Nick Lean	Ian Cole
<b>General Secretary</b>	Nigel Maltby	Tony Hayden	Alistair Richardson
<b>Ass Gen Secretary</b>	Post Vacant		
<b>Minutes Secretary</b>	Nigel Rowland	Tony Hayden	Emma Barraclough
<b>Treasurer</b>	Barry Carter	Paul Treadgold	Martin Wetherell
<b>League Reg. Sec.</b>	Nick Lean	Wendy Porter	Paul Treadgold
<b>Publicity Officer</b>	Nigel Maltby	Simon Brookes	Emma Barraclough
<b>Newsletter Editor</b>	Derek Wavell	Wendy Porter	Martin Wetherell
<b>Special Comps. Sec.</b>	Ray Webb	Emma Barraclough	Wendy Porter
<b>Sen. I-T Match Sec.</b>	Duncan Groves	Tony Hayden	Peter Bradley
<b>Junior Rep &amp; Junior Competitions Sec.</b>	Wendy Porter	Derek B Wavell	Emma Barraclough
<b>Trophy Secretary</b>	Paul Treadgold	Wendy Porter	Tony Hayden
<b>Development Officer</b>	Post Vacant		
<b>Data Protect. Officer</b>	Nick Lean	Tony Hayden	Simon Brookes
<b>Website Coordinator</b>	Nick Lean	Wendy Porter	Paul Treadgold
<b>Handbook Secretary</b>	Barry Carter	Wendy Porter	Emma Barraclough
<b>Div. Fixture Secs.</b>	John Willcocks		
	Barry Carter		
	Derek Harrison	Alistair Richardson	Chris Reynolds
	Mark Banks		
	Martin Wetherell		
	Youth Division – Emma Barraclough		

Each of the above nominations were agreed by those present.

\*It should be noted that our President passed away prior the the AGM, however, the RDTTA committee had not been informed. As a mark of respect the post shall remain vacant for the coming season.

## 13. Election of Association's TTE Representative

Proposed by Wendy Porter and seconded by Tony Hayden and agreed by those present, Peter Bradley was duly elected.

## 14. Election of an honorary auditor.

David Sheppard was elected, proposed by Paul Treadgold and seconded by Emma Barraclough and agreed by those present.

## **15. Any Other Business**

15.1 Chris Reynolds (Sonning Sports) said that two members of his team were not mentioned at the presentation evening, Mo and Phil. Paul Treadgold (Trophy Secretary) said that he took the details from the website and as the players had not played they did not show on the list of players. Paul apologised and said that in future he will consult with the captains beforehand.

15.2 Chris Reynolds (Sonning Sports) thanked his DFS Martin Wetherell for his help and support.

15.3 Our Chairman reported he would also like to thank his committee for their help and hard work given to him and the association throughout the year.

There being no other business, the meeting closed at 9.28pm.

## **Annex A**

### **GENERAL SECRETARY'S REPORT FOR SEASON 2017/18**

During the 2017/18 season your management committee met on a total of five occasions. The Associations thanks are due to the Curzon Club for providing us with a venue for these meetings.

On the playing side Kingfisher A retained their Division 1 title, Curzon Club A won Division 2, Milestone B won Division 3 to complete a second successive promotion, Siayan Brothers won Division 4 in their debut season while Sonning Sports B pipped Our Lady of Peace G to take the Division 5 title and our Youth Division has continued to thrive under the dedicated efforts of Wendy Porter and Emma Barraclough.

A total of 50 senior teams were entered for league play during the 2017/18 season, five down up on the previous season. There is hope that next season may see an increase with potential new clubs at Kennett Valley Free Church and the Odd Fellows Society along with possible additional teams hinted at some of our clubs. However with the average age of our playing membership continuing to increase and the continued struggle to keep our juniors playing as they reach college or university age, we probably face a familiar uphill battle.

I am hopeful, as always, that we will be able to maintain 5 divisions. Many of you will have seen and heard talk about a potential league restructure, mostly to help alleviate continuing problems in maintaining an acceptable number of teams in Division 1. Ideas include having divisions of 6, 8, 10 or 14 instead of the current 12 and teams playing each other 3 or even 4 times in a season. Amongst other suggestions being discussed are to change the points system i.e. to sets won rather than 2 points for a win and 1 for a draw and there are rule change propositions tonight to enable both these ideas to take place should the new committee wish and should the number of team entries fit better in a new structure.



Our Chairman would again like me to thank all of the RDTTA committee for their dedication, effort and support shown to him and the Association during the past season. We are always seeking more volunteers to help with the running of the Association, even if just a few hours here and there.

John Freeman has continued his role as our President. Unfortunately he was unable to present the awards at our recent presentation evening but our Chairman Derek Harrison was able to step in at short notice.

Derek Harrison has completed another season as our Chairman, chairing our Committee meetings to good effect as helping to try and take Reading table tennis forward.

Barry Carter has once again held three jobs on our committee - Treasurer, DFS and Handbook Secretary. As Treasurer his annual accounts will be presented shortly. Barry also looked after Division 3 and he was our Handbook Secretary, helping to produce a publication that we remain proud of.

Nick Lean has again undertaken two vital jobs on our Committee this past season. He has continued to maintain the Reading Association website as our website coordinator and has also been our League Registrations secretary where he has managed our registrations in line with Table Tennis England. We continue to owe him a tremendous debt of gratitude for his continued significant work in these difficult and challenging areas, made all the more so recently with the new GDPR regulations that came into force on 25th May. Nick will be raising this topic later.

Paul Treadgold has again done a dedicated job as our Trophy secretary. Those at the Presentation evening at Curzon in May will again have been suitably impressed at the quality of trophies which Paul achieved at minimum cost. Paul also completing the sometimes onerous task of ensuring our returnable trophies are returned to him on time.

Derek Wavell was our Newsletter Editor for another season. The standard of these publications is as good as ever, probably better than ever, full of quality pictures and informative articles. He would be first to thank all those who helped by giving him all the information he needs to do his job, however we must still thank Derek for his sterling efforts.

Ray Webb was once again our Special Competitions secretary this season, organizing both the Team Handicap and Lower Division's Knockout Cup. Both competitions ran smoothly and Ray will report on these shortly.

Peter Bradley was our Association's League Representative member of Table Tennis England and thus carried the Associations vote this season. We thank Peter for his continuing efforts on behalf of our Association.

Nigel Rowland was our Minute Secretary, recording details of our Committee meeting and relevant actions to be taken.

Duncan Groves was our Senior Inter town match secretary this season while Wendy Porter was our Junior Representative and Junior Competitions secretary. Wendy also

ran our Reading Closed Tournament, the Individual Handicap competition and the Reading Masters. The organizing and running of these events is a major task and how she does it all is a mystery. We all owe Wendy very sincere thanks for all her hard work.

Last, but by no means least, have been our Divisional Fixture Secretaries, Derek Harrison, Martin Wetherell, Mark Banks, John Willcocks, Barry Carter and Emma Barraclough. All have ensured full and comprehensive coverage of their division in the newsletter, the local press and the RDTTA website. I thank them all for their efforts, particularly in my own role as Press Officer.

The Reading Junior & Senior Masters event took place at the Kingfisher club in April. Daniel Moses won the Senior event, beating Hari Gehlot in the final, while Joe Barraclough won the Junior event, beating Rayaas Asghar in the final.

The Reading League staged its annual presentation evening at the Curzon club on Tuesday 1st of May. As well as all the Divisional League and Reading Closed Championship winners and runners up, trophies were also awarded for the best Junior

Performance and the most improved junior, while the Harold Larcombe Sportsmanship award was presented to Ray Webb of Tidmarsh.

Your 2018/19 season is currently scheduled to begin during week commencing Monday 17th September. Paper copies of Form A are available for collection tonight so could all club secretaries or their representatives please come and see me before you leave. They will also be e-mailed to club secretaries shortly after this meeting.

Many thanks for listening. With that I close my report for this season.

Nigel Maltby - Secretary