

National Council

Minutes of the National Council Meeting held at The Mercure Hotel, The Approach, Two Mile Ash, Milton Keynes MK8 8LY, on Saturday 29th April 2017, commencing at 11:00am.

PRESENT:-

COUNCILLORS: DL Hockney (Avon), A Murdoch (Bedfordshire), BR Freer (Cambridgeshire), Mrs KM Tonge MBE (Cheshire, Regional Chair North West and BTTAD), AE Ransome OBE (Cleveland), LA Chatwin (Derbyshire), P Goulding (Devonshire), LT Whittaker (Dorset), A Thompson (Durham), DB Turner (Hampshire, Regional Chair South & South East), DJ Edwards (Hertfordshire), Ken Muhr (Representing Kent), D Green (Representing Leicester), GE Tyler (Lincolnshire), M Close (Middlesex), T Vincent (Norfolk), R Barr (Northamptonshire), J Donnelly (Northumberland), N Hurford (Oxfordshire), C Dangerfield (Shropshire), B Davison (Suffolk, Eastern Regional Chair), A Catt (Sussex), E J Williams (Warwickshire), CN Sewell (Wiltshire), MG Clark (Worcestershire),

DEPUTY NATIONAL COUNCILLORS: B Whitehead (Acting for Buckinghamshire), Mrs EJ Kirby (Gloucestershire Deputy NC), G Rushton (Lancashire Deputy NC), S Pound (Sussex Deputy NC), B Snowden (Yorkshire Deputy NC)

STAFF: Mrs S Sutcliffe (Chief Executive), Mrs E St John (Head of Development), Mark Taffler (Head of Commercial), J Bruck (Head of Operations), S Mills (Head of Talent & Performance) Miss A Gabb (Minute taker)

REGIONAL CHAIRMEN: B Davidson (East), DB Turner (South), Mrs KM Tonge MBE (Cheshire, Regional Chair North West and BTTAD),

INVITED: Mrs S Deaton (Chairman), Ms S Hughes (Deputy Chairman), K Thomas (Treasurer), TV Purcell (Director), Ms K Skeggs (Director), M Smith (Director and BUCS), Mrs KM Tonge MBE (Cheshire, Regional Chair North West and BTTAD),

APOLOGIES: CG Dyke (Berkshire), A Bruton (Berkshire Deputy NC), RJ Hedley (Buckinghamshire), Mrs DM Jermyn (Cornwall), P Ashleigh (Essex), LJ Smith (Gloucestershire), H Jutle (Herefordshire), T Eckley (Hereford Deputy NC), N Le Milliere (Kent), C Hollingsbee (Kent Deputy NC), Mrs S Pickering (Leicestershire and Regional Chair East Midlands), M Holt (Leicestershire Deputy NC), M Allsop (Nottinghamshire), I Hooper (Somerset), R Loxley (South Yorkshire), C Bell (Staffordshire Deputy NC), Miss M Fraser (Surrey), RB Hudson (Yorkshire), B Chan (Yorkshire Regional Chairman), C Davison (North East Regional Chairman), K Mudge (South East), C Clemett (Rules), Mrs Jill Parker (President), A Nixon (Director), S Griew (Directors), G Yarnall (Head of Workforce), J Arnold (ESTTA), M Clayton (West Midlands), Mrs S Pickering (Leicestershire and Regional Chair East Midlands), B Chan (Yorkshire), K Mudge (Sound East)

NATIONAL COUNCIL PRE-MEET

It was decided to host a pre-meet before the National Council meeting to discuss the Steering Group report, which was produced and distributed prior to the meeting. The meeting was exclusive to National Councillors.

- Tony Catt (AC) introduced everyone to the pre-meeting, explained the process of the Steering Group, and noted that a vote will take place during the pre-meet. The vote will cover whether they will take the Steering Group report to the Board. AC said that the decision of Sport England is misguided and highly damaging to the sport.

AC highlighted four main points which the group agreed on:

1. Termination of National Council tenure
2. The definition of Council may mean National Council are unaffected by Sport England's governance code
3. The ultimate decision will be made by the members when it is taken to the AGM
4. Membership are able to elect 3 directors, which should be the appointed member directors. It is in the member's interest to be in the nominations committee.

- AC welcomed any comments about the report from National Council.
- Alex Murdoch (AM) concurred with the report however the main concern is the termination of National Council. He believed that the Council is an important part of the body as they represent the members and added that getting new volunteers will be troublesome.

AM also said that he is unhappy that the Chairman, Deputy Chairman and Treasurer can be nominated. He said that it is critical we have key people on the Board which represent the membership. AM pointed out that the Board is supposed to be transparent however the last report submitted to the website was June 2016.

- AC said that if we do not elect the Chair, we are able to elect the Deputy Chair and questioned whether it would help - to which AM disagreed. He said that the Chair is representative of the membership, therefore should be elected by the membership.
- Steve Pound (SP) also concurred and said that from a democracy point of view, it is important that we have an election of three candidates who have the ability to drive the manifesto successfully. SP said that the strategy should come from the members rather than Sport England.
- AC questioned how SP thinks the strategy will be different from Sport England's/Table Tennis England.
- SP replied by saying that it should be a strategy that is fabricated and implemented by the members.
- AC questioned whether SP is aware of Mission 2025, to which SP said he isn't full aware. He reiterated that the strategy should come from the elected members and not Sport England, of which is debated and voted for.

- Tony Chatwin (LAC) also concurs with all the points that have been made. Table Tennis England have always been a democratic body. From leagues to counties to National Council to management – everybody has a chance to vote. LAC said that we are being railroaded by Sport England. LAC suggested that we vote against Sport England's decision, as he feels we can continue to operate without the funding.
- Michael Close (MC) feels that we have lost our way and that National Council is not a decision-making body. When a change is made, National Council aren't told the reasoning behind the decisions. Consequently, if National Councillors aren't aware of the answers, how they are supposed to relay the message to their members.

MC said that he attended the London Federation of Sport and Recreation meeting and took the opportunity to share the changes in the Code of Governance, to which they were very concerned, however believes it is open to negotiation.

- SP reiterated that Sport England will be open to negotiation and believes that we will still get a settlement and maintain the democracy. SP questioned what value counties and clubs receive from the funding.
- Alan Ransome (AER) said that the volunteer network is eroding and if the proposal goes forward the network will erode even more. He explained that there are 40% less places for volunteers within Table Tennis England, which will increase to 60% if National Council becomes obsolete. AER said that we cannot afford to let this happen, it will be deeply damaging for the sport. He proposed that they rename the committee and continue to meet four times a year. AER supports the proposal of taking a stand to not accept the changes made by Sport England.
- Neil Hurford (NH) stated that he will be voting in favour of taking the Steering Group report to the main meeting. He said that Sport England's changes are not ideal however it is possible to adapt to it. If we decline the funding from Sport England this will consequently do a lot of damage to the sport.
- Martin Clark (MGC) explained that the funding is always being cut and it's questionable how it is spent. He acknowledged that it has to be spent in certain ways however the clubs and leagues see nothing of it. In 2013 there were 196 positions within Table Tennis England, today there are 116 most of which have been taken up by paid staff. He said this is damaging to the sport and will cause Table Tennis England to lose even more volunteers. MGC doesn't believe that the Board will support the Steering Group report.
- SP asked for a show of hands to indicate who feels they do not receive any value from the Sport England funding. To which the majority raised their hands.
- Karen Tonge MBE (KMT) emphasised how many hours were spent discussing the matter in the Steering Group. She said that we need the Board to be more flexible and negotiate with Sport England and come to an agreement on their behalf.
- Chris Dangerfield (CD) highlighted that Table Tennis England is a membership association which is why they exist and emphasised that democracy is the most important thing. Without it, we will completely lose control of the sport. CD said there is room for negotiation and that we cannot let the change go through in the form that it is in. CD said

that, worst case scenario, we are prepared to walk away from the funding and that the Board must go back and negotiate what National Council want.

- AM noted that the new Code of Governance is not included in the changes to the articles.
- AC requested a vote to put the paper forward to the main National Council meeting and that the Steering Group can continue to converse with the Board as representative of National Council. Alex Murdoch seconded both motions, however stated that the Steering Group must be transparent with National Council and offer continuous communication.

The following votes took place:

1. To put the paper forward to the main National Council meeting
2. The Steering Group can continue to converse with the Board as representative of National Council.

Both votes were unanimous.

1. CHAIRMAN'S OPENING

- 1.1** AC welcomed everybody to the meeting and thanked Estyn Williams for chairing the previous meeting in January.
- 1.2** A minute's silence was held for the following people who have sadly passed away since the last meeting. Derek Tyler, Brian Savage, Jim West and Pat Glynn.

2 DECLARATION OF INTERESTS

- 2.1** Chris Dangerfield - Tabletennis365.

3. APPROVAL OF MINUTES OF NATIONAL COUNCIL MEETING HELD 28.01.17 7698/2/AMG

- 3.1** No comments were made. The minutes were approved.

4 MATTERS ARISING NOT COVERED ELSEWHERE IN THE AGENDA

- 4.1** No matters arising.

5. REPORT BY TABLE TENNIS ENGLAND CHAIRMAN TO INCLUDE REPORT FROM LATEST BOARD 17.2.1

- 5.1** AC reminded the Council that the Chairman, Treasurer and Deputy Chair were elected by them and that they are not the enemy and that the Board are not paid to attend the meeting, they are volunteers as well.
- 5.2** Sandra Deaton (SD) said that she has some updates since submitting her report. She explained that she now has had all of the information from the ITTF AGM at the World Championships in May. She has considered the propositions with the relevant staff and officers.

Secondly, SD said she was honoured to attend the BT Sport Industry Awards, where Table Tennis England was shortlisted for NGB of the Year, which was won by England Hockey.

SD welcomed any questions about her report.

- 5.3** Estyn Williams (EJW) referred to the National Championships being moved from broadcasting on ITV4 to using an online platform. He said that the viewing figures are huge however he doesn't fully understand what it means and questioned whether they are all from China. EJW asked what we know about the viewing figures and whether broadcasting online was the way forward rather than trying to get on TV.

EJW also focused on the targets of Mission 2025 and asked if it is intended to put the viewing information in the Annual Report as he believes it is logical to do so. He said this information wasn't included last year.

- 5.4** SD explained that it costs a lot of money to get on to television and we gained some financial support to get the National Championships on ITV4. SD confirmed that some of the information will be communicated at the Annual Conference.

- 5.5** In response to EJW's question about the viewing figures, Mark Taffler (MT) questioned whether the Councillors agree that we need to engage younger people into our sport. To which EJW replied yes. MT explained that this is the reason we chose to use online platforms to engage with younger and various other demographics. He stated that the combined viewing figures are 3.4 million, of which the majority live in England as Facebook is banned in China.

MT informed Council that we had teamed up with a television broadcast for highlights on Sky Sports, therefore we are taking a dual approach. MT said that unfortunately as we don't have the regularity of table tennis matches as football do for example, it is more difficult to get on television. However, Table Tennis England are having ongoing conversations in order to deliver a broadcast service to the public using a cost-effective approach.

- 5.6** AC questioned whether the British League would be appropriate to go on to television. To which, MT said that unfortunately the product isn't right for it.

- 5.7** AC mentioned Mission 2025 and said that Table Tennis England need to improve their public relations, in order to tell people what they are doing.

- 5.8** EJW referred back to his earlier question and asked whether the key progress will be put into the Annual Report. To which SS replied saying that they are working through what is going to be included and said that the suggestion will be taken on board.

6. REPORT BY CHIEF EXECUTIVE TO INCLUDE DEPARTMENT HEADS REPORTS 17.2.2

- 6.1** Sara Sutcliffe (SS) has no updates for her report and no questions were asked.

7. HEAD OF OPERATIONS 17.2.3

- 7.1** AER said that he went through the income and expenditure and the Treasurer had answered the majority of his questions prior to the meeting, however when going through them he found that there is a column missing. In past reports, the previous year's figures were included, allowing them to make a fair comparison. AER said that it would be helpful and more meaningful to re-establish this approach and to make a proper comparison.
- 7.2** Jonathan Bruck (JB) said that the feedback has been noted and we will attempt to do this in the future. He also asked Council to acknowledge that we are currently entering the next four-year cycle so currently we have a different budget line and strategic priorities to the last cycle.
- 7.3** MGC said that he has made many suggestions in order to improve the finance report which are due to be taken on board. MGC requested clarification regarding the budget figure which is in fact a forecast and questioned why the original budget figure isn't included. He pointed out that there is no comparison between what was originally budgeted and what the forecast is now.
- 7.4** Keith Thomas (KT) said that MGC's comments have been noted.
- 7.5** AM congratulated Table Tennis England for getting £8.6 million in funding and questioned the statement about the reduction to the previous 4 years which is 13%, when he was under the impression it was £11 million previously.
- 7.6** SS said that the previous figure included £1 million of Capital Funding, when there is now no Capital Funding for NGB's. SS clarified that it was previous total figure was £10 million which has been reduced to under £9 million, a reduction of 13%.
- 7.7** AC questioned whether all of the new systems are integrated with the previous software he helped to source.
- 7.8** JB confirmed that the new software, such as the club finder tool, is in addition to the existing systems however the new systems will link with the current CRM system. JB explained that technology is moving forward and the new software will have a positive impact.

8. HEAD OF PERFORMANCE 17.2.4

- 8.1** AER said that he is disappointed to see that there aren't any women representing us at the World Championships.

AER also said that he had received some negative feedback from the English Schools Team Competition. He said that the England Talent Squad (Acworth Academy) played in the competition, which they won, and it meant that other schools didn't stand a chance.

9. HEAD OF DEVELOPMENT 17.2.5

- 9.1** EJW said that two years ago he produced a document about proportion of members per population of each county and questioned whether any work or research had been done on this.
- 9.2** Emily St John (ESJ) said that they have done mapping linked to clubs and PremierClubs and they are looking at where they are based in relation to where Table Tennis England are designating time with the new Club and Volunteer Programme, which is being presented this afternoon.
- 9.3** AER questioned what the Active Lives results are.
- 9.4** ESJ explained that the Active Lives Survey is very different to the Active People Survey, which was previously used. The Active People Survey measured people of 16+ whom participated at least 30 minutes a week. The Active Lives Survey looks at two sets of 30 minutes across the course of the month however the 30 minutes can be made up of 10 minute blocks within a week. ESJ said that this information is more useful to us because we know that in less formal environments such as workplaces, people will play for less than 30 minutes in about 10-15 minute blocks. The method used is an online survey and every six months we will be given the data received.
- 9.5** AER said that as we could always view the Active People Survey data, and asked how we will be able to view and follow the Active Lives Survey.
- 9.6** ESJ said that Sport England have said that they are going to put the Active Lives data on their website.
- 10. HEAD OF WORKFORCE 17.2.6**
- 10.1** AER said that it is positive to see the increase of coaches with a License and that Greg Yarnall has made it more practical to obtain them. However, he said there have been complaints in the north about a lack of level 3 courses in the area.
- 10.2** SD said that they are aware of people wanting more courses to become available and that we are working towards it.
- 10.3** Simon Mills (SM) added that the level 3 courses are new and that they are currently still in the testing stage, and need to be fully evaluated before wider roll out.
- 11. HEAD OF COMMERCIAL 17.2.7**
- 11.1** EJW referred back to his earlier comments directed at MT and asked what information we have about the viewing figures such as what countries they come from and how long they watched the table tennis for.
- 11.2** MT stated that we can obtain this information easily, unlike when you broadcast on television.
- 11.3** SP asked for the definition of a 'view', specifically how long they need to have watched for in order for it to be counted as a view. To which MT confirmed was 30 seconds plus.

- 11.4** Neil Hurford (NH) said that table tennis is an ideal sport to be promoted on the internet and social media, which we have made a good start at doing.
- 11.5** MT provided some context and clarification to National Council. He said that Sky Sports publish their figures using a system called Barb, which is the official television rating system costing thousands of pounds to be a member of.
- 11.6** Allan Thompson (AT) said that the Marketing and Communications department have done a fantastic job at getting table tennis on various different media platforms. AT pointed out that we are now reaching demographics who might not have ever watched or played table tennis before.
- 11.7** EJW reiterated that he isn't criticising the current process and that he is delighted to learn about the millions of views we are receiving. He said that he appreciates that it may not be easy, but it is important if we can obtain more specific data about the viewing figures and have it broken down.
- 11.8** AER said that he supports the success of the live streaming of table tennis and said that it is clearly a big step forward and is providing a big opportunity that we should be taking advantage of. AER said that the general view of National Council is that they appreciate the work MT's department is putting into this and that they fully support it.

AER questioned the membership figures of each county and league.

- 11.9** SS explained that the document is readily available and will be distributed next week.

12. CLUB AND LEAGUE DEVELOPMENT PROGRAMME – PRESENTATION

Martin Ireland (MI) presented the Club and League Development Programme presentation to the National Councillors.

MI confirmed that National Council can share the programme with their counties and that a copy of the presentation will be distributed with the minutes. Further to this, information on the programme will be included in Table Tennis England's newsletter and content uploaded to the website in order to get the word out there. Hard copies will also be produced to reach as many people as possible, mainly those not on the internet.

National Council supported the initiative, however showed concern about the lack of staff available to deliver it.

13. NATIONAL COUNCIL PORTAL – PRESENTATION AND THE WAY FORWARD

- 13.1** MT spoke about the online forum introduced to National Councillors in order to improve communication and upload all relevant papers to, however noted that it wasn't received well or engaged with. MT opened the floor to the Councillors and requested suggestions and ideas of what they would like to see from us.
- 13.2** SP said that AC tends to post things on Facebook which has proven to be very effected and suggested that this could be a good solution.

- 13.3** MT said that Facebook is a great idea however it can be too public especially with confidential papers and topics discussed. As there was a lack of feedback, MT proposed that we revisit the existing portal and improve the communication on there. In order to drive the usage of it, MT suggested uploading all future National Council reports on there for ease of access.
- 13.4** AC suggested using Google Forums as a solution. He said that the people who are part of the forum get notified of activity, as users need to be informed on discussions which are happening. AC said that the forums can be private or public depending on the settings, which can be beneficial because it means we can collate opinions and feedback from people who wouldn't necessarily attend National Council. AC said that if we open up the forum we will get back more value information.
- 13.5** MT said that the rationale behind the idea is so we can keep the discussions going which happens in the second half of the National Council meetings.
- 13.6** Tom Purcell (TP) said that it is possible to make private Facebook groups which will restrict public access.
- 13.7** Susie Hughes (SH) said she thinks that the Facebook idea works really well. It is self-selecting, therefore the only people who will be on the group will be the people who wish to contribute. SH questioned whether National Council want a platform such as this, and if they want to be able to engage with each other outside of the meeting and further discuss the topics which are set for each meeting.

Additionally, SH questioned whether they want it restricted to National Councillors or have it open.

- 13.8** NH believes that the forum or Facebook group should be opened as the size of National Council isn't a critical mass, therefore it will be limited.
- 13.9** MT asked for a show of hands, who would use the site. Of which the majority of the room put their hands up.

MT suggested that we start up a new email address which gets directly sent to all of the Senior Management Team who will be able to respond directly.

- 13.10** EJW pointed out that the Senior Management Team put a lot of time and effort into their reports however they are only shared with National Councillors. He therefore suggested that the reports should be made more widely available, as the information might be of value to the wider membership.
- 13.11** MT said that all comments and suggestions from this discussion will be taken into consideration and a solution will be proposed in the near future.

14. UPDATE FROM NATIONAL COUNCIL REPRESENTATIVE GROUP – CODE OF GOVERNANCE

- 14.1** AC said that the Steering Group had a meeting in March and a report was produced and circulated shortly after. AC added that they had another meeting in the morning before the National Council meeting began, where they came to the agreement that the report produced should be submitted to the Board for their consideration.

AC said that the second agreement made was that the Steering Group can take the report forward on behalf of National Council to find any negotiation in the new Code of Governance which suits everybody involved. AC said that collectively National Council are not happy with Sport England's decision and that it appears to represent a danger of loss of democracy.

AC went through the third agreement made, which was that the members should get the final say, therefore it should be a matter that is taken to and voted on at the AGM.

AC shared the final issue discussed was termination of National Council tenure.

- 14.2** AER stated that the approval of the Steering Group document was unanimous in the morning session. He said that the new Code of Governance will be deeply damaging to our sport and it will cause problems with the volunteers at national level. AER said that MGC have produced figures which show that there are 40% less places for volunteers within Table Tennis England, which will increase to 60% if National Council becomes obsolete. AER said that if we lose this amount of volunteers and then lose funding in years to come, without the volunteer network the sport might cease to continue and therefore we cannot let the network continue to erode.

AER stated that they would like to continue having four National Council meetings per year however without the eight-year restriction. They wish to work amicably with the Board to come to an agreement to both retain the funding and democracy.

- 14.3** SD agreed with AER and said that we can't afford to lose the funding and that we wish to keep the democracy of the sport. SD said that it is important to remember that Sport England and UK Sport are implementing the governance code and that it isn't their decision. SD said that if we want public funding, we have no choice but to adhere to the new Code of Governance. The Board wish to keep the voice of the membership and democracy, however some NGBs haven't.

SD said that the Chair has to be appointed and that we have no choice in the matter. SD further explained that if the appointed Chair is not one of the elected directors, they have agreed that the Deputy Chairman will be. The Elected Directors need to be the right people who have a voice and are able to bring the heart of the sport to the Board. SD reiterated that if we want public funding we need to agree to have an appointed Chair and that if it doesn't go through the AGM we won't receive any funding.

SD thanked the Councillors for the Steering Group report and requested a meeting to go through it with them. SD said that in terms of the serving time as National Councillor, they are working with Sport England to come to an agreement as they want to keep the volunteers with all of the knowledge and experience they carry.

- 14.4** AM requested clarification regarding the issues which Sport England have with Table Tennis England and what needs to be done by the 31st October and if there is any flexibility. AM gave the example of the Board not communicating regularly with stakeholders, and pointed out that the Board is supposed to be transparent however the last report submitted to the website was June 2016.

14.5 SS said that we have a full list which stated 'met' and 'not met' which they are currently working through, such as uploading Board Minutes to the website. SS said that with the 'not met' list, they had to agree an action which they have to fulfil by the 31st October. Sport England and UK Sport have been told by the Minister that the terms are non-negotiable. SS said that currently Table Tennis England are living off of our reserves which isn't an ideal situation to be in as we need to pay staff salaries and rent.

14.6 AM questioned whether the appointment of Chairman is in compliance to the Government code and if there is a nominations committee for this.

14.7 SS said that by 31st October we must have changed our articles, however we are not immediately being asked to change the existing Chair. SS said that in 2019 the new process will be in place, which is when a new Chair will need to be appointed.

SS said that an ad-hoc committee has been formed to establish a nominations committee.

14.8 AER stated that the Steering Group understand the case of an appointed Chair and that they aren't trying to fight, but are looking for a solution anyway. AER said that it was suggested by the group that we have three named Directors who can then be elected with a manifesto and a mandate of the membership. AER said they are wanting to work with the Board to protect the rights of the members.

14.9 SD said that it is important to get the right people, with the relevant skills, to be the voice of the membership.

There was debate about the titles of the Member Elected Directors and further discussion about the government's decision. It was agreed that the Steering Group would meet with the Board on 11th May to take the matter further and come to a resolution.

15. DISCUSSION GROUPS

Table 1

The Governance code states that it is a requirement to have a minimum 30% of female representation on the Board and a general expectation that that principle is introduced through all levels of administration in the organisation. How can table tennis support this principle?

- Feedback being collated

Table 2

Who are the different kinds of volunteers that can be engaged (i.e. club mentors, coach mentors) and what we can do more to diversify our volunteer workforce?

- Feedback being collated

Table 3

How can the current volunteer structure look at succession planning to ensure that the next generation of volunteers are coming through the system?

- Parents – transferable skills
- Local press – website
- Motivator for committee leagues and clubs
- Training
- Mentoring in various roles

Table 4

What role has leagues in developing the sport?

1. Leagues in the UK are the foundation of table tennis
2. League can act as super clubs
3. Coaching
4. Administer the leagues and events
5. Tournaments
6. Table tennis represented locally
7. Promotes competitions
8. It's not to raise money for Table Tennis England
9. What are the incentives of leagues?
10. People helping people
11. Develop volunteers
12. Junior Leagues
13. Adaptability of format
14. Comprehensive
15. Safeguarding and supervision

16. ANY OTHER BUSINESS

16.1 A vote was held concerning the date of the next National Council meeting on 8th July. Following the vote, it was passed that the meeting will be at 9.30am, before the conference and Annual General Meeting. The agenda for that shortened meeting will be as follows.

- This meeting would be for NC's only
- Report back from Steering Group regarding Governance Code
- The dates of future National Council meetings should be set for the following season
- Elect the Chair for meetings for the following season
- Discussion about future of National council

As the meeting will be shortened, there will not be time for discussion of any reports from CEO, Chair and departments. The staff of TTE and the board will not be at the meeting as they will be preparing for the conference and annual general meeting.

17. The following papers were circulated but were not for discussion

- i. Written report by England Schools Table Tennis Association (JA)
- ii. Written report by British Para Table Tennis (KMT)
- iii. Written report by Veterans English Table Tennis Society (LR)
- iv. British University and Colleges Sport (MS)

18. AC called the meeting to a close at 15.30pm.

DATE AND LOCATION OF THE AGM

8th July 2017 at Park Inn by Radisson Nottingham, Mansfield Road, Nottingham NG5 2BT.