



## **PHOTOGRAPHY AND USE OF CAMERAS/VIDEOS INCLUDING MOBILE PHONES GUIDELINES**

Table Tennis England is committed to providing a safe and enjoyable environment for young people to play and compete in their chosen sport. Part of this is recognising that both Table Tennis England and the player's relatives and carers will want to celebrate their success and promote table tennis whilst at all times protecting our young players and, therefore, asks that everyone abides by the following:

- ✓ Consent must be given by parents/carers for the taking and publication of photographic images of young people.
- ✓ Young people should be appropriately dressed for table tennis.
- ✓ Photography should focus on the activity rather than the person and any personal details e.g. address should never be published.
- ✓ Any concerns should be passed immediately to the event point of contact and then to the Table Tennis England's Safeguarding Manager.

## **PHOTOGRAPHIC/VIDEO/MOBILE PHONE EQUIPMENT**

- Anyone wishing to use photographic and/or videoing equipment at any Table Tennis England organised event must first register their intent with the Event Organisers.
- Anyone taking photos must have a valid reason for doing so and should produce, if asked, a valid Coach or Player Licence, prove that they are related to a player or have an official Press Card.
- The organiser will provide the person with a sticker for the day, which must be displayed, and visible at all times.
- Permission to use photographic equipment is solely at the discretion of the event organiser.
- The tournament organiser or referee may challenge any person using cameras or videos during the course of a competition or event.
- Anyone using a camera/video who is not displaying their sticker may be stopped immediately from filming or taking photographs.
- Anyone continuing to use photographic equipment after being warned may be asked to leave the event and the matter reported to the Table Tennis England's Safeguarding Manager as soon as possible to allow any further action, if needed, to be taken promptly.
- To help enforce this policy Table Tennis England suggests that large signs be displayed at the entrance to the venue stating that 'NO UNAUTHORISED USE OF CAMERAS OR VIDEOS ALLOWED'. These can be obtained from the Table Tennis England headquarters office.

## **CHILD PROTECTION CONTACT AT EACH EVENT**

- It is the recommendation of Table Tennis England that event organising committees should appoint one member to act as the child protection contact at their event.
- The name of the person appointed should be displayed at the Registration Desk during the event.

- The nominated person should have attended a Safeguarding Workshop.
- The role of the contact is to report concerns about any incidents of child abuse to Table Tennis England's Safeguarding Manager and/or, if the incident is considered to be serious, to the local police or Children's Services.
- The contact will not be asked to make any judgements as to whether abuse was or was not taking place but to report the incident.
- A supply of incident reporting forms may be obtained from Table Tennis England free of charge.

It is hoped that the implementation of these guidelines will only cause a minimal amount of additional administration for tournament organisers and referees. For full information please see Table Tennis England's Safeguarding Policy and Guidelines.

If anyone has any queries or would like any further information please contact:

Table Tennis England's Safeguarding and Ethics Manager,

Tel: 07507860034

Email: [judy.rogers@tabletennisengland.co.uk](mailto:judy.rogers@tabletennisengland.co.uk)

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