

RULES OF THE ISLE OF WIGHT COUNTY TABLE TENNIS ASSOCIATION

1. NAME

The Association shall be called the ISLE OF WIGHT COUNTY TABLE TENNIS ASSOCIATION.

2. OBJECTS

- 2.1. The Association shall be affiliated to Table Tennis England.
- 2.2. The objects of the Association shall be as follows:
 - 2.2.1. To act as the controlling and governing body for the sport of Table Tennis in the County of the Isle of Wight subject to any overriding decisions of the National Council of the English Table Tennis Association Ltd.
 - 2.2.2. To assist and encourage the formation of Table Tennis leagues and clubs in the County of The Isle of Wight and to promote the game in every possible way.

3. AREA OF JURISDICTION

The area of jurisdiction of the Association shall be the County of The Isle of Wight as defined by the Rules of the TTE

4. DEFINITIONS

In these Rules and any Regulations made hereunder

- 4.1. The following words and phrases shall have the meaning assigned by this Rule:
 - 4.1.1. The Association: The Isle of Wight County Table Tennis Association.
 - 4.1.2. Casual Vacancy: A vacancy which occurs at a time when the normal procedure prescribed by the Rules for filling it cannot operate.
 - 4.1.3. TTE is the Trading Name of the English Table Tennis Association Ltd.
 - 4.1.4. Member: Any person mentioned in Rule 5.1, or any official, player or other individual member of a body mentioned in Rule 5.1.2, or of a club in membership of or affiliated to such a body.
 - 4.1.5. National Council: the National Council of TTE.
- 4.2. Words and phrases defined by the Rules of the TTE and not otherwise defined by these Rules shall have the meaning assigned to them by the Rules of TTE.

5. CONSTITUTION

- 5.1. The Association shall consist of:
 - 5.1.1 Duly elected officers and duly appointed officials,
 - 5.1.2. All Local Leagues, Directly Affiliated Clubs and Directly Affiliated Individuals affiliated TTE which are within the jurisdiction of the Association as prescribed by the National Council (except those exempted by decision of the National Council).
- 5.2. The Association shall without payment of fee accept into Good Standing the following, but no other, bodies:
 - 5.2.1. All organisations within the jurisdiction of the Association which are in Good Standing with TTE.
 - 5.2.2. All County or Regional Associations or organisations covering the area or part of the area of jurisdiction of this Association which are part of or affiliated to national Associations or organisations in Good Standing with TTE.
 - 5.2.3 The County Schools Table Tennis Association(s) and Schools Leagues and School Clubs within the jurisdiction of the Association except such as are affiliated.

6. AFFILIATION

- 6.1. Affiliation to the Association shall be compulsory for all Local Leagues, Directly Affiliated Clubs and Directly Affiliated Individuals in the County, unless exempted by a decision of the National Council. (Note to 6.1: A TTE Honorary Life Member is not obliged to affiliate to a County Association nor pay any affiliation or similar fee to it.)
- 6.2. Application: Every applicant for affiliation shall complete the current affiliation form and shall sign it on behalf of himself/herself or of the league or club on whose behalf the application is made.
- 6.3. A club or individual not directly affiliated to TTE may apply to be directly affiliated to the Association provided that it or he/she is affiliated to TTE through another body.
- 6.4. Every Local League and Directly Affiliated Club shall send to the General Secretary of the Association not later than 1st October each season a copy of its current Rules.
- 6.5. No person or body may affiliate to the Association unless affiliated to TTE.

7. AFFILIATION FEES

- 7.1. The Affiliation Fees per season shall be as follows:
- 7.1.1. Local Leagues: To be settled by the Annual General Meeting.
 - 7.1.2. Directly Affiliated Clubs: To be settled by the Annual General Meeting.
 - 7.1.3. Directly Affiliated Individuals: To be settled by the Annual General Meeting.
- 7.2. Date for payment: Affiliation Fees shall be paid on or before 15th September each season to the Treasurer.

8. OFFICERS and NATIONAL COUNCILLOR

- 8.1. The Officers of the Association shall be: Chairman, Vice-Chairman, General Secretary, Treasurer, County Match Secretaries, League Secretary, Umpires Secretary, Coaching Secretary, Fund Raiser, Nat. Press Secretary, News Sheet and Trophy Secretary and Facilities Officer (responsible for the IWTT Centre).
- 8.2. Election: The Officers shall be elected by the Annual General Meeting and shall serve from the end of the meeting at which they are elected until the end of the Annual General Meeting following; they shall be eligible for re-election.
- 8.3. Casual Vacancy: may be filled by the Management Committee.
- 8.4. National Councillor
- 8.4.1. Between May 1st and June 15th each Administrative Year the Management Committee shall elect a National Councillor and may elect a Deputy National Councillor to represent the County for the following Administrative Year, after considering all nominations submitted to them by Members of the Association.
 - 8.4.2. The General Secretary shall send a copy of the Management Committee Minute recording the election or the information required by TTE official appointment form certified by himself and by a second person who must be the Chairman, Vice-Chairman or Treasurer to reach the TTE General Secretary, or such other person as may be designated for the purpose by the TTE Management Committee, by June 20th.

9. MANAGEMENT

- 9.1. The affairs of the Association shall be managed, subject to the control of the Annual General Meeting, by a Management Committee consisting of :
- (1) Elected Officers
 - (2) An officer representing the Association on the National Council
 - (3) One representative from each affiliated club.
- 9.2. Co-option: The Committee shall have the power to co-opt not more than 3 other members of the Association. Co-opted members shall have the power to vote.
- 9.3. Casual Vacancies: The Committee shall have power to fill a Casual Vacancy in any Office or on the Committee until the next Annual General Meeting.
- 9.4. Meetings: The Committee shall not meet less than four times a season.
- 9.5. At least 7 days notice in writing of the place, date and time of every meeting shall be sent to every member of the Committee.
- 9.6. Quorum: The business of the Committee may be transacted by not less than 4 members which must include at least 2 Officers.
- 9.7. Chair: In the absence of both Chairman and Vice-Chairman the Committee shall elect one of its members to take the chair for the meeting.
- 9.8. Voting: Every question at a meeting of the Committee shall be determined by a majority of the members present and voting; every member having one vote. In the case of an equality of votes the chairman of the meeting shall have a second or casting vote.
- 9.9. Regulations: The Committee shall have power to make Regulations to cover such matters not specifically dealt with in these Rules as it thinks fit.
- 9.10. The Management Committee may delegate any of its duties to sub-committees consisting of such persons as it thinks fit. Any sub-committee so formed shall, in the performance of its duties so delegated, conform to any regulations that may be imposed on it by the Management Committee. Each sub-committee shall elect its own Chairman and Secretary where necessary, one of whom will be responsible for reporting to the Management Committee.

10. ANNUAL GENERAL MEETING

- 10.1. Annual General Meeting shall be held in May, June or July.
- 10.2. Notice: To call the AGM the General Secretary shall give at least 28 days notice in writing of the

place, date and hour, together with the Agenda, to the Officers and to the General Secretary of each Local League and Directly Affiliated Club.

10.3. Accredited Representatives shall be defined as follows: One representative from each club.

10.4. Right to attend: Attendance at the meeting shall be open to all Members.

10.5. Agenda:

10.5.1 The following items shall be included:

- (1) Minutes of the previous AGM
- (2) Minutes of any SGM held since the previous AGM
- (3) Annual Report of the Management Committee
- (4) Statement of Accounts
- (5) Propositions for alterations to the rules (if any)
- (6) Motions of which the General Secretary has received notice in writing not later than 28 days before the date of the AGM.
- (7) Election of Officers
- (8) Election of Management Committee Members
- (9) Appointment of Auditors.

10.5.2. Motions not included in the Agenda shall not be voted upon except with permission of the Chairman.

10.6. Voting: 1 vote for each Officer of the Association named under section 8.1. 1 vote per team to be cast by the accredited Club Representative.

10.7. Special Majority: No resolution altering the Rules of the Association shall be declared carried unless at least two thirds of the total votes cast are in favour of that resolution.

11. SPECIAL GENERAL MEETING

11.1. A Special General Meeting shall be convened on a resolution of the Management Committee or within 28 days of receipt by the General Secretary of a requisition signed by 40 members stating the business to be transacted at the meeting.

11.2. Rule 10 (except sub-rules 10.1 and 10.5) shall apply.

11.3. A Special General Meeting shall transact only such business as is specified in the resolution or requisition convening it.

12. FINANCE

12.1. Bank Account: The funds of the Association shall be kept at a Bank or invested in a Building Society or other security approved by the Association.

12.2. Cheque Signatories: All cheques etc, drawn on the bank account shall be signed by:

1 The Treasurer and by

2 The Chairman, or by one of the following officers:

The Vice- Chairman, The General Secretary or The League Secretary.

12.3. The Financial Year of the Association shall end on 31st May.

12.4. Auditor: The accounts of the Association shall be audited each season by an auditor appointed by the AGM.

12.5. All income and property of the Association from whatever source derived shall be applied solely to the promotion of the objects of the Association.

13. DISSOLUTION

In the event of the winding up or dissolution of the Association, any surplus assets remaining after discharge of liabilities shall automatically vest in TTE who shall hold them for a period of six years in trust to pay them to any organisation set up with objects identical with or similar to those of the Association (TTE during such period making every endeavour to promote and encourage the formation of such an organisation) and thereafter for the general purposes of the TTE.

14. APPEALS AGAINST LEAGUES

14.1. Any Member or affiliated club aggrieved by a decision or action of a Local League, or a Committee, Officer or official of such league, or by neglect or refusal to do something which such organisation or person is under a duty to do, may appeal against such decision, action neglect or refusal to this Association whose proper decision shall be final and binding on all parties.

14.2. The Association shall not have power to reverse a decision or action which is in accordance with the rules of the Local League unless it constitutes a breach of the Rules or Regulations of this Association or of TTE or of the principles of natural justice.

14.3. Any such appeal shall be made in writing to the General Secretary within 21 days after notification

- of the decision or action appealed against, and shall be accompanied by a fee of the amount prescribed by TTE and specified in the Schedule to this rule. The fee shall be returned if the adjudicating body consider the making of an appeal to have been justified (whatever the result).
- 14.4. Either party to the Appeal shall be entitled to require a Hearing before the adjudicating body.
- 14.5. Any party may be represented at a Hearing provided that the Association is notified in advance in writing of the intention to be represented.

15. DISCIPLINARY

- 15.1. A Member shall not do or cause to be done anything deliberately harmful to the Association nor likely to bring the Association or the game of Table Tennis into disrepute.
- 15.2. A Member shall not without good and sufficient cause –
- 15.2.1. absent himself from the Hearing of any allegation or appeal after having been requested with reasonable notice to attend
- 15.2.2. refuse or neglect to answer any question put to him in connection with such allegation or appeal if directed to answer by the chairman of the adjudicating body.

16. SUSPENSION

- 16.1. For a breach of this Association's Rules or Regulations the Association shall have power to suspend any Local League, club, player or official within its jurisdiction, under the power created by TTE Rules and subject to the right of appeal provided by such Rules.
- 16.2. TTE General Secretary shall be notified of any suspension under this Rule.
- 16.3. Such suspension shall be enforced by all bodies in this county, but shall operate only within the jurisdiction of this Association, the suspended person or body being deprived of the privileges of membership of or affiliation to this Association and any Local League or Directly Affiliated Club affiliated to this Association, but not of the privileges of membership of or affiliation to the TTE enjoyed outside the jurisdiction of this Association.

17. DISCIPLINARY COMMITTEE

- 17.1. Disciplinary matters must be referred to a Disciplinary Committee (referred to under Rule 9.10 2). This Standing Sub-Committee shall consist of a minimum of 3 members, one of whom shall be designated as Chairman by the Management Committee.
- 17.2. Members of the Disciplinary Committee shall (unless they resign) serve until the end of the season in which they are appointed and thereafter until the appointment of their successors. Casual vacancies shall be filled by the Management Committee.
- 17.3. A decision may be taken by not less than three members, all of whom must have been present throughout the hearing.
- 17.4. Any member of the Committee having an interest in a matter to be discussed must declare that interest as soon as he is aware of it, and must not be present in his capacity as a member of the Disciplinary Committee during the transaction of that business.
- 17.5. Should disqualification under Rule 17.4 leave less than three members as required by Rule 17.3, the Management Committee shall appoint sufficient temporary members to make the number up to three, such members serving only for the particular matter for which they are appointed.
- 17.6. The Disciplinary Committee shall deal with any allegation under Rule 17.7 of breach of Rule or Regulation of this Association.
- 17.7. Any allegation referred to in Rule 17.6 must be made in writing to the General Secretary specifying the Rule or Regulation alleged to have been broken, the name of the member or organisation alleged to be in breach and the date and place of the alleged breach.
- 17.8. The Disciplinary Committee shall follow the procedure laid down by the National Council of TTE as included in Appendix 'E' to the Rules of the TTE.
- 17.9. If a formal allegation is proved to its satisfaction the Disciplinary Committee shall have power to impose on the affiliated member or affiliated organisation guilty of such breach (the offender) with one or more of the following penalties:
- 17.9.1. To be suspended from the privileges of membership of affiliation either indefinitely or for a stated period; suspension may be limited to a specific area of jurisdiction or geographical or other defined area or to a specified type of activity.
- 17.9.2. To be fined.
- 17.9.3. To be censured.
- 17.10. The Chairman of the Disciplinary Committee shall, within seven days of the hearing, notify its decision in writing to the General Secretary, who shall then notify the member or organisation in writing, at the same time sending the member or organisation a copy of Rule 18 (Right of Appeal)

if the charge has been proven.

18. RIGHT OF APPEAL

- 18.1. Any Affiliated Member, affiliated club or Local League aggrieved by a decision or action of this Association, or a Committee, Officer or official of this Association (except the proper determination of an Appeal), or by the neglect or refusal to do something which this Association or such Committee, Officer or official of this Association is under a duty to do, may appeal against such decision, action, neglect or refusal to TTE Board of Appeal.
- 18.2. Any appeal under Rule 18.1 shall be made in writing to the General Secretary of TTE within 21 days after notification of the decision or action appealed against, and shall be accompanied by a fee of an amount prescribed by TTE. The fee will be returned if the adjudicating body considers the making of an appeal to have been justified (whatever the result).

19. MATTERS NOT COVERED BY RULES

If any question or matter arises which is not provided for in these Rules, it shall be dealt with by the Management Committee.

20. ALTERATION OF RULES

- 20.1. These Rules may be changed (whether by addition, alteration or deletion) only by decision of an Annual General Meeting or of a Special General Meeting convened for the purpose.
- 20.2. Proposals for such changes to be considered by the next AGM shall be submitted in writing to reach the General Secretary not later than 28 days before an AGM.
- 20.3. All proposals so received shall be circulated to all Local Leagues, Directly Affiliated Clubs and Directly Affiliated Individuals affiliated to the Association by 14 days before the AGM.
- 20.4. Amendments or Alternative Propositions dealing with the same subject matter shall be accepted for consideration by the AGM (or SGM convened for such purpose) if submitted in writing and received by the General Secretary in time for the meeting at the discretion of the Chairman of the meeting.
- 20.5. Proposals for such changes to be considered by a Special General Meeting shall be submitted to the General Secretary in writing together with the requisition for the Special General Meeting.
- 20.6. Before any resolution altering these Rules shall be declared carried at least two thirds of the total votes cast must be in favour of that resolution.
- 20.7. Notwithstanding the provisions of Rule 20.1, the following Rules 2.1, 2.2.1, 2.2.2, 3, 4 – 4.1.5, 4.2, 5.1.2, 5.2, 6.1, 6.5, 8.4, 9.10 and 9.10 (1), 12.2, 13, 14, 15, 16, 17.6, 17.7, 18, 20.1, 20.7, 20.8, may not be changed without the previous written consent of the National Council and may be changed by the National Council without any such change requiring to be approved by a County General Meeting; such a change shall take effect on a date to be specified by the National Council being a date not earlier than one month after the County Association has been given notice of the change.
- 20.8. The Rules of this Association are subject to the approval of TTE.

21 Honorary Life Members, Vice-Presidents, Presidents

These may be appointed at an AGM.

22 Conditions of Membership.

- 22.1 Membership and the use of all facilities shall be open to the general public without discrimination.
- 22.2 The Association will encourage young people to take up the sport and hold regular coaching sessions to assist with this objective.

23 County Selection

A player selected to represent the Association in competition on at least three occasions will be awarded an Association badge.

24. Qualification for entry to(Island) County Closed Events

These Championships are open to any players registered in an Isle of Wight League affiliated to the IWCTTA. Any player also registered in another league must have played in at least 25% of his/her team's IWTTA matches at the closing date of entries for the Championships to be eligible to enter. The Tournament Organiser may, exceptionally, permit entries from players who have not played in 25% of matches due to illness, injury or other exceptional circumstances. Events are also open to IW resident junior players who are not registered in a league providing their entry is endorsed by a coach, teacher, league official or person of a similar standing.

Summary of changes:

Starting point: 18th June 2015

Amendments: 3rd July 2017

- 1 To tidy up an anomaly between the IWTTA and IWCTTA rules. Rule changes require 28 days notice to be given, currently any other proposed motion for the AGM requires 30 days. Although this isn't currently covered at all in the IWTTA rules.

Amend IWCTTA rule 10.5 (6) to read ...not later than 28 days..... – Amended from 30 days.

Approved



John Cornforth
(Chairman)

23/07/17