

Isle of Wight County Table Tennis Association

Role & Responsibilities – Coaching Officer

Role:	To promote, organise and administer coaching activities for the IWCTTA.
Status:	Volunteer
Elected at:	IWCTTA Annual General Meeting
Responsible to:	IWCTTA membership
Reports to:	IWCTTA Management Committee
Approximate time commitment:	Between two and four hours per week
Useful skills and experience:	Able to teach the skills and techniques of table tennis through training. Holds current and appropriate level qualifications recognised by the Table Tennis England.
Benefits of volunteering:	Volunteering in Table Tennis can be rewarding in itself, but it can also be fun, sociable and confidence building. The IWCTTA will reimburse 'agreed in advance' out of pocket expenses.

Responsibilities

- To take full responsibility for the club's coaching sessions.
- To maintain high ethical standards in coaching, ensure they keep up-to-date with their knowledge, skills and qualifications and prepare all coaching sessions in advance.
- To undertake training appropriate to the role e.g. child protection training.
- To work with and include the Assistant Coaches in the preparation and running of each session.
- To attend club meetings and report on progress.
- To offer the club feedback on the organisation and degree of success of coaching and competitions.
- To assist in the selection of teams.
- To travel to competitions with the junior team(s).
- To inform the Volunteer Coordinator in advance of any sessions that cannot be attended.
- Agree to and act on club's Equity and Child Protection policies.
- Agree to club's Rules and Codes of Conduct.


Chairman

19/6/17
Date

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Revision