To: HHDTTL League players and Juniors

The good news is that Warden Park Academy sports hall is available for bookings for table tennis Practice to resume from the 2nd of September 2020.

That said there are a host of changes and limitations which MUST be complied with before anyone can attend a session at WPA.

Please look out for further correspondence regarding applications to play in this season's league.

This is subject to change at short notice dependent on Government and TTE guidance.

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Before we get to Changes re Covid 19. Table Tennis England has made changes to membership arrangements.

In the past most HHDTTL league players paid their TTE annual fee as part of their league fees (£16 adult £8 junior), however this facility has been withdrawn by TTE, so all HHDTTL League players MUST now renew their memberships directly with TTE via their website as either “Compete” or Compete Plus”. Your TTE membership numbers are necessary for the new playing arrangements.

In addition, any non-league players who attend sessions e.g. juniors, parents of juniors, should also register to play as an associate and obtain a TTE number, which is free, since it provides liability insurance.

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In accordance with TTE guidance all players Must have Completed and Returned the accompanying “Codes of Conduct/Principles of Return” notice (last 2 pages) of this Email to: bookings.hhtabletennis@gmail.com before booking for any session.

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N.B. Any person other than a parent of a junior participant, arriving at Warden Park Academy for a table tennis session, who has not pre-booked and paid for a session will be refused entry.

Please bear with me/HHDTTL as we get used to the new arrangements and try to work through any issues that arise. If you have any queries, concerns or suggestions, please do let me know.

Thanks and hopefully see you all soon.

Colin Cooper

Initial Programme

ALL Sessions must be booked and after you have received confirmation paid for online.

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| --- | --- | --- | --- |
|  |  |  | Max # |
| Wed 2nd Sept | Practice | 8pm until 10pm | 24 |
| Mon 7th Sept | Practice | 8:15pm until 10pm (wooden gym) | 12 |
| Wed 9th Sept | Practice | 7:30pm until 10pm | 24 |
| Sun 13th Sept | Junior Practice  Adult Practice | 5:30pm until 6:45pm  6:55pm until 8:30pm | 24  24 |
| Mon 14th Sept | Practice | 8:15pm until 10pm (wooden gym) | 12 |
| Wed 16th Sept | Hall NOT available |  |  |
| Sun 20th Sept | Junior Practice  Adult Practice | 5:30pm until 6:45pm  6:55pm until 8:30pm | 24  24 |
| Mon 21st Sept | Practice | 8:15pm until 10pm (wooden gym) | 12 |
| Wed 23rd Sept | Practice | 7:30pm until 10pm | 24 |
| Sun 27th Sept | Junior Practice  Adult Practice | 5:30pm until 6:45pm  6:55pm until 8:30pm | 24  24 |
| Mon 28th | Practice | 8:15pm until 10pm (wooden gym) | 12 |
| Wed 30th Sept | 1st League night | 7:30pm until 10pm | TBA |

First preference for Bookings will be open to 2019/20 season league players and juniors attending coaching on a first come first served basis, with players in strict “bubbles” of 6 playing across 2 tables.

Dependent on numbers, junior coaching may resume on Sundays.

All practice sessions will cost £3.5 adult, £2 junior

Once you have returned your “Codes of Conduct/Principles of Return” via [bookings.hhtabletennis@gmail.com](mailto:bookings.hhtabletennis@gmail.com). and your membership status been validated you will be sent a link to a googledocs form where you can book for a practice session In one of the 4 or 2 “Bubbles”.

Payment should then be made online to :

HHDTTL, Sort Code 40-15-16, Account 01050613, Ref:

Booking a Practice slot

1. Obtain a TTE membership number, by registering directly with TTE, as a Haywards Heath member/affiliate.
2. Complete The last 2 pages “ Codes of Conduct/Principles of Return” of this Email, including your TTE number and return the two pages to: [bookings.hhtabletennis@gmail.com](mailto:bookings.hhtabletennis@gmail.com)
3. Once verified you will be sent a link to a googledocs form.
4. Enter your name in one of the Practice “bubbles” or if these slots are full as a reserve. [ Do not attempt to overwrite existing bookings, since there is an audit trail!]
5. Your place in a “Bubble” will be reviewed and subsequently confirmed with a confirmation sent back to you.
6. When you have received confirmation of a place in a “Bubble”, please pay online, giving your name as the reference.
7. When you arrive at the session, sign the attendance sheet, using your own pen, next to your pre-printed name.

N.B.The committee reserves the right to amend the Bubbles dependent on attendance

Please note the new times, and avoid arriving early to facilitate social distancing.

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Codes of Conduct / Principles of Return

As a result of COVID-19, we at Haywards Heath & District Table Tennis League (HHDTTL) have updated our Codes of Conduct to ensure that a return to play following COVID-19 is safe and in accordance with Table Tennis England and Government Guidelines.

Your welfare, and the welfare of fellow club members is paramount. Please note that it is the responsibility of all members of and visitors to HHDTTL to ensure that the following principles are followed:

* If you are showing coronavirus symptoms, or any of your household are self-isolating, you must stay at home and not use our facilities.
* You must contact the club by email: [bookings.hhtabletennis@gmail.com](mailto:bookings.hhtabletennis@gmail.com) if you, or any of your contacts/household test positive for Coronavirus after you have attended a HHDTTL session within the previous 14 days
* If you wish to play, you must book your place at a session in advance
* You must sign in on arrival, using your own pen, so that we can keep a track of who has attended
* You must adhere to social distancing guidelines at all times
* Members and visitors must adhere to good hygiene practices throughout their time at HHDTTL
* Equipment cannot be shared within a session. Players should bring their own bats, and any equipment belonging to HHDTTL must be cleaned after use
* Balls should be washed regularly to minimise risk, no breathing on balls.
* Players must play in bubbles of six (across 2 tables)
* Table tennis etiquette, which requires contact (shaking / slapping hands etc.) must be suspended for the time being.
* There must be the minimum of a ten-minute break between groups of players
* Players must wipe down their side of the table, using cleaner provided upon finishing their session.
* Proper hand washing with soap (or hand sanitiser as a second best) should occur before and after any activity at HHDTTL.
* Players to arrive as late as possible before scheduled to play and leave as soon as possible after they have finished.
* Players own drinks bottles /towels, pens and bags to be kept in court and taken away at the end of the session.
* No doubles play, only singles
* While sanitiser should be available in the lobby, players should bring their own as a backup

HHDTTL is committed to the safety and welfare of its members. As such, we will take the following measures;

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· We will keep members updated with changes in processes or protocol relating to HHDTTL activity

· We will implement a booking system to limit the numbers attending sessions to enable social distancing

· We will provide information on good hygiene practices

· We will do our best to keep up to date with Table Tennis England Ready to Return Guidance, and Government advice

· We will make decisions based on the best interest of our membership

· We will regularly review and update our risk assessment relating to COVID-19.

I can confirm that I have read and agree to the codes of conduct / principles of return.

Member Name:

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TTE Membership# (Absolute requirement)

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Member Signature:

Date: