**Club Reporting Procedure Flowchart**

**Draycott & Long Eaton**

**Table Tennis Club**

**Management Committee**

**Clubmark - Apr 2017**

**NGB**

**TABLE TENNIS ENGLAND**

**National Safeguarding Officer**

**Draycott & Long Eaton**

**Table Tennis Club**

**Club Chairman**

**Club Welfare Officer and**

**Club Chairman**

**Inform NGB**

**National Safeguarding Officer**

**Complaint from**

**Club Member**

**Allegations Process**

**Follow**

**Club Complaints**

**Procedure Process**

**Child Protection**

**Complaint / Incident**

**Allegations Process**

**Complete Safeguarding Incident Record Form**