**Club Development Plan**

**DRAYCOTT & LONG EATON TABLE TENNIS CLUB**

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| --- | --- |
| Published Date: | April 2018 |
| Action Review Date: | *\*\*6 months after publish date\*\** |
| Plan Review Date: | *\*\*1 year after publish date\*\** |
| Written and agreed by:  | Phil Vickers – Club Development Officer |

**Where are we now?**

What is the current situation of the club? Consider:

* what you offer to members, players and participants
* membership numbers and whether these are on the up, in decline or steady
* your volunteers and paid workforce resources, their numbers and skill sets
* your facilities
* your financial situation
* who you work with

Participant Offer:*What sessions, courses or activities etc. do you offer for different types of participant?*

**General Provision**

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| --- | --- | --- | --- |
|  | Children | Adults - Men | Adults - Women |
| Beginner | Mon & Fri Nights 5.45pm – 7.15pm  | Thurs Nights Adult Coaching 7pm – 9pm | Thurs Nights Adult Coaching 7pm – 9pm |
| Recreational | Mon & Fri Nights 5.45pm – 7.15pm | Tue, Wed & Sun nights Open Practice 6.30pm – 10.30pm | Tue, Wed & Sun nights Open Practice 6.30pm – 10.30pm |
| Performer | Mon & Fri Nights 7.30pm – 9.30pm Thurs night 7pm – 9.30pm | Thurs night 7pm – 9.30pm | Thurs night 7pm – 9.30pm |

**Disability Provision**

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| **Impairment** | ***What opportunities does the club have for participation by people with this disability?*** | ***Are facilities suitable for people with this disability?*** | ***Do coaches have sufficient knowledge to work with people with this disability?*** |
| Blind or visual impairment | People with Disability are welcome | No | No |
| Deaf or Hard of Hearing | People with Disability are welcome | No | No |
| Learning disability or difficulty | People with Disability are welcome | Yes | Yes |
| Mental health condition | People with Disability are welcome | Yes | Yes |
| Autistic spectrum disorder | People with Disability are welcome | Yes | Yes |
| Physical impairment | People with Disability are welcome | Yes | Yes |

# Club Health

**Membership**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Age Group/Session/Team** | **Number for previous Season*****2015 /16*** | **Left Club** | **Joined Club** | **Current season** *2017/18*  | **On Waiting List** | **Predicted next year** |
| *Seniors* | 27 | 7 | *5* | 25 | 0 | 30 |
| Junior | 37 | 6 | 13 | 44 | 0 | 40 |
| Veterans | 111 | 2 | 17 | 126 | 0 | 120 |
| **TOTAL** | 175 |  |  | 195 |  | 190 |

## Workforce

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Unqualified | L1 | L2 | L3 (or above) | Total |
| Coaches | 2 | 3 | 4 | 1 | 10 |
| Referees / Officials |  |  |  |  | 3 |
| Team Managers |  |  |  |  | 18 |
| Committee Members |  |  |  |  | 10 |
| Other volunteers |  |  |  |  | 18 |
|  |  |  |  | Total |  |

## Facilities

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| --- | --- | --- | --- | --- | --- | --- |
| **Facility Name** | **Facility Type** *(e.g. 4 court hall in Leisure Centre etc)* | **Usage***(e.g. training/matches)* | **Day(s) Used** | **Hours Used** | **Cost** | **Notes***(E.g. level of usage, issues, opportunities)* |
| Draycott Table Tennis Centre | Hall 1 - 22m x 12mHall 2 - 18m x 11m | Coaching, Open Practice, Matches, Over 50’s Club  | 7 Days per week | 50 hours per week | Club Owns and runs the Centre | Some opportunity for additional daytime usage |
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## Finance

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| --- | --- | --- |
| Membership Income | £10,608 | Membership & League Fees |
| Sponsorship | 0 |  |
| Grant Income | 0 |  |
| Other Income (e.g. bar) | £30,064  | TT Event Hall Hire, External Hall Hire, Coaching |
| Annual Expenditure | £43,191 | Inc: Purchasing new equipment (£8,200) |
| Loans | 0 |  |
| Assets | £449,607 | Building at Cost (£437,607) + Equipment (£12,000) |
| Reserves  | £480,907 | Building at Cost (£437,607) + Equipment (£12,000) + Savings (£31,302) |
| Savings | £31,302 |  |

# Partnerships

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| **Organisation** | **Relationship/Agreement** | **Formal Agreement?** |
| Draycott Primary School  | Uses Halls on Thursday Afternoon 1.15pm – 3pm  |  |
| Chetwynd Primary School | Satelite Club | School Links Partnership |
|  |  |  |

# Where do we want to be?(See section 3 of the guide to creating a club development plan)

Club Vision:

**Mission Statement:**

**To be nationally recognised as a most welcoming Club for players of all ages and abilities whose members feel they belong to a Club with a vision that encourages them to support and participate in all the Club has to offer.**

**e.g.** The Draycott & Long Eaton Table Tennis Club will provide high quality table tennis sessions for young people and adults. This will be achieved through aprogressive programme that provides recreational opportunities for all ages and abilities. The club will also provide a pathway of performance for junior players interested in competing at a Local, County, Regional level and National Level

Key goals for the next 3-5 years

* Increase number of Primary School age players
* Increase Senior Membership
* Attract more players with Disabilities

# How will we get there?

* **Introduction of a new Satellite club last season should see an increase in the number of Primary School aged children at the Club**
* **Introduction of Adult coaching last season gives an opportunity for Senior players to start playing table tennis**
* **Increase links with local Universities and Colleges to attract Senior players**
* **Establish links with Disabled Organisations**

# Action Plan – what are the actions you need to undertake to meet your objectives? Consider the areas below or others that are more relevant for your club.

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| **Objective** | **Actions** | **Resources** | **Lead / Supported by** | **Timescale / Deadline** | **Progress** |
| **Club Management and Governance** |
| Reduce burden on existing Committee members | * Increase the usage of Volunteers to assist committee members
 | Source volunteers from existing Club members | Committee | Initiative started Sept 2016 | In progress, some action required |
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| **Objective** | **Actions** | **Resources** | **Lead / Supported by** | **Timescale / Deadline** | **Progress** |
| **Welfare – Safeguarding/Equity/Grievance** |
| Make all Club members more aware of the Clubs safeguarding and Equity Guidelines | * Put up more Notice Boards to display Guidelines
 |  | Development Officer | May 2017 | In progress and on track |
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| **Objective** | **Actions** | **Resources** | **Lead / Supported by** | **Timescale / Deadline** | **Progress** |
| **Workforce – Coaches / Officials / Volunteers** |
| Obtain 1x more Level 1 Club CoachesUpgrade Level 1 Coach to Level 2 Coach | * Player selected to undertake UKCC Level 1 course
* Player selected to undertake UKCC Level 2 course
 |  | Coaching OfficerCoaching Officer | Jan 2018Jan 2019 |  DoneCourse arranged |
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| **Objective** | **Actions** | **Resources** | **Lead / Supported by** | **Timescale / Deadline** | **Progress** |
| **Participant Pathways – Competition and Training** |
|  Increase level of training for Intermediate Juniors | * Introduce additional training session
 | Sunday mornings | Head Coach | May 2018 | In progress, some action required |
|  |  |  |  |  |  |
| Increase NCL teams from 2 to 3 | * Introduce additional training session
 | Sunday mornings | Head Coach | Oct 2018 | In progress, some action required |

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| **Objective** | **Actions** | **Resources** | **Lead / Supported by** | **Timescale / Deadline** | **Progress** |
| **Marketing and Member Recruitment**  |
| Increase membership | * Improve website and recruit Communications Officer
 | Website Social Media | Committee | Oct 2018 | Significant action required |
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| **Objective** | **Actions** | **Resources** | **Lead / Supported by** | **Timescale / Deadline** | **Progress** |
| **Member Satisfaction – the other things that make for an enjoyable experience** |
| Duty Officers | * Increased number of Senior Duty Officers and Duty Officers
 | Source volunteers from existing Club members | Committee | Initiative started Sept 2018 | In progress, some action required |
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| **Objective** | **Actions** | **Resources** | **Lead / Supported by** | **Timescale / Deadline** | **Progress** |
| **Facilities** |
| Maintain facilities in top class condition | * Replace specialist flooring
 | £20,000 | FacilitiesOfficer | Sep 2020 | Significant action required |
|  |  |  |  |  |  |
| Re-negotiate Lease with Local Parish Council | * Negotiate 50 year lease and surrender balance of current lease
 |  | Committee | Sep 2019 | Significant action required |

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| **Objective** | **Actions** | **Resources** | **Lead / Supported by** | **Timescale / Deadline** | **Progress** |
| **Finance and Fundraising**  |
| Support long time viability of the Club | * Continue to build Reserves Fund for major cyclical repairs
 | £5,000 per year | Committee | On going | In progress and on track |
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| Shirt Sponsorship- reduce reliance on Club funds | * Seek shirt sponsorship
 | £2,000 per year | Committee  | On going | None |

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| **Progress** | **RAG** |
| Not started, no action required |  |
| In progress and on track |  |
| In progress, some action required |  |
| Significant action required |  |
| Completed |  |