**Web content Policy**

1. Content can be suggested by any club member
2. Web Master takes suggested content and formats content so that it’s relevant to Crewe Central
3. Proposed content (in website form) is circulated to club secretary and media and comms manager
4. Approval received
5. Content added to website.

**Notes**

* All content should have a review date, at which the Web Master needs to have the content reapproved through the process above.
* The exec Ctte can direct that any content be removed.