

<b>Title:</b>	Bury St Edmunds TTC
<b>Date:</b>	10 <sup>th</sup> April, 2017
<b>Place:</b>	Terry's
<b>Time:</b>	7.30pm
<b>Attendees:</b>	Tim Jolly (TJ) – Chairman John Waters (JW) – Secretary Terry Thompson (TT) – Treasurer & Membership Andrew Howell (AH) Jana Allum (JA) – Welfare & Child Protection
<b>1. Apologies:</b>	Jacqui Davis (JD) David Unwin (DU) – Team & Hall Admin Goran Gelevski (GG)

<u>Item</u>	<u>Item Description</u>	<u>Notes and Actions</u>	<u>Action by</u>
2	Minutes of last meeting on 20 <sup>th</sup> February, 2017	These were agreed and signed by the Chairman.	
3	Action Points & Matters Arising (not on Agenda)	Action points completed and outstanding are shown on the appended list.	
4	Treasurer Report, Year End Accounts, Fees	<p>TT reported that the Club has £2407.60 in its Current Account and £3548.11 in the Savings Account. He is holding £60.00 in cash.</p> <p>TT presented the Committee with the Year End Accounts in a grouped format for ease of interpretation. Formal Income and Expenditure Statements etc. will be prepared for the AGM and Auditor. Both the Junior and Adult sections more than covered their costs. League fees were only £26.85 in deficit, an excellent result compared to previous years. Barclays bank had made a £100 error so the “profit” of £1212.05 was slightly false and would be adjusted accordingly. Accruals had also been taken into account. The one-off donation from Waitrose of £250 had also increased Income this year. Various items were discussed by the committee and TT was commended on a clear explanation of the figures.</p> <p>In respect of fees the Committee revised its proposal on League fees (based on the Year End figures) to £3.00 for Adult and £2.00 for Junior Members for both home and away matches. There would still be no “up front” fee. This to be reviewed at Christmas 2017 to ensure it was still financially viable as it depended on hall hire costs and</p>	<p><b>TT</b></p> <p><b>Committee</b></p>

		numbers of teams entered in the League. Session fees would remain at £3.50 for Junior and £4.00 for Adult Members and £6.00 for non-members. It was noted that this did not take account of any Hall Hire rate increase but it was felt this could be absorbed if reasonable. Membership Fees of £20.00 for Adults and £10.00 for Juniors also would remain unchanged.	
5	Membership Report	The Club now has 18 Adult League Members and 6 Casual Player Members with some Membership forms awaiting return. There are now 20 Juniors on the Club books.	
6	AGM Arrangements	JW reported that the notice to invite any changes to the Club's Constitution had been sent out in accordance with the Constitution requirements. Other than the Committee proposals he had not had any other proposals so far. Formal Notice of the AGM would be issued to Members in mid-April. AH said he would be standing down at the AGM. JD confirmed that she would stand again as did JA, TT TJ, JW and hopefully DU and GG. TJ and JW said they would both like to stand down but a new Chairman and Secretary would be needed. JW said he was prepared to stay on until the end of the 2018/19 season as this would be the Club's 20 <sup>th</sup> anniversary year and, as he had been there since the start, felt this would be a good time to end his stint on the Committee. It was suggested that Jeff Yaxley might like to stand for the Committee TJ/JW to speak to him. JA & JD (if available) to organise refreshments for the AGM. JW to ask school for water urn.	<b>TJ/JW</b> <b>JA/JD/JW</b>
7	Safeguarding	JW handed over some Safeguarding documents he had but they may now be out of date. JA to look through them. JA had attended as Safeguarding course and would arrange with TT to be paid for this. JA summarised the course for the Committee.  TJ would mention that JA was now Club Safeguarding Officer at the AGM.	<b>JA/TT</b>  <b>TJ</b>

8	League Teams Update & 2017/18 Season	<p>Vikings are bottom of Division 1, Crusaders won Division 2. Normans and Romans are in the bottom half of Division 2. Commandoes and Conquerors in the bottom half of the 2-Player League.</p> <p>There was a long discussion about League teams for 2017/18 season. TT kindly said he would stay in Division 2 to allow DU to stay in Division 1. Various combinations of team membership and numbers of teams were discussed. TT/TJ/JW to ask who would be playing next season (JW had only had a limited response to his email asking this question). Final decision to be made at the June Committee Meeting.</p>	<b>TT/TJ/JW</b>
9	Coaching Update – Junior & Adult	<p>Jeff Yaxley (JY) has now been helping with the Juniors for a few weeks and his help with that of JA and Lewis Howell has been much appreciated. Junior attendance remains high at around 14+ each week. MP continues to provide challenging sessions and it is proposed to encourage even harder work from the juniors over the summer term to get them in good shape for 2017/18 season. Two further adult coaching sessions with MP have been arranged for the Summer Term. Details of all sessions have been emailed out to Members as appropriate.</p>	
10	Club Tournaments 2017	<p>JW/TJ reported that the Junior Finals evening had gone very well. Maggie Shaw (from the School) and MP had presented the trophies. JA and Kirstie Sorooshian had run the raffle which made £36.00 and also organised the refreshments. The Committee thanked all who had been involved in this successful evening.</p> <p>TJ reported that arrangements were going well for the Hard Bat tournament on 12th May.</p>	
11	Club Events	<p>TT gave out leaflets for the Bury Bowl prizes for the junior evening event. After some discussion, it was agreed to assess support from juniors and parents on 20<sup>th</sup> April. If sufficient support JA would start organising this for Thursday 13<sup>th</sup> July. Some Committee Members would need to attend and other volunteers to help would be welcome.</p> <p>Paul Seabrook (PS) and Jeff Yaxley agreed to organise an adult member evening event. And would get back to the Committee soon about</p>	<p><b>JA/JW/TJ</b></p> <p><b>JA</b></p> <p><b>PS/JY</b></p>

		arrangements.	
12	Sponsorship & Token Scheme	<p>JW reported that Wigram &amp; Ware had offered £100 to sponsor a “Junior Club Member of the Season” cup. This had been purchased and suitably engraved. W&amp;W had been thanked and invited to come and present the cup.</p> <p>It was noted that both ASDA and Tesco now had token schemes. TT to get an entry form from Tesco and AH from ASDA</p>	<b>TT/AH</b>
13	Membership Drive for 2017/18	<p>TJ said the Membership was unexpectedly flourishing and not through anything in particular the Club had done. Most new Members had found the Club through the website. Flyers would be produced again for next season but, at the present time, nothing else was planned.</p>	<b>TJ</b>
14	Table Tennis England/County/National/Bury League/Cadet – update.	<p>JW reported that Commandoes had reached the semi-finals of the Bury Free Press cup and Normans the semi-finals of the Saffrons Shield. Both lost their semi-finals.</p> <p>JW reported that Lola and Edie Huckel and Sam Taylor had represented Rougham TTC at the NCL &amp; NJL respectively. Sam’s team had won Division 2. Edie and Lola had played exceptionally well in their first NCL event.</p> <p>The League AGM would be on Monday 22<sup>nd</sup> May.</p> <p>JW reported that the SCBJTTL tournament had been very successful again albeit with reduced entry.</p>	
15	National Table Tennis day – July 2017	<p>JW had contacted Table Tennis England but no date or arrangements had yet been published</p>	
16	AOB	<ul style="list-style-type: none"> <li>It was agreed to make an additional presentation to a specific junior at the AGM.</li> </ul>	

17	Date/Venue of next meetings	The next Committee Meeting will be arranged after the AGM on Thursday 18 <sup>th</sup> May 2017 at 6.30pm at KEGS.	
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The Meeting closed at 9.20pm

Signed as a true record: T. JOLLY

T. Jolly (Chairman)

Date: 13<sup>th</sup> June 2017

NB: Original signed Minutes held by the Club Secretary.